



# Library Services: *Current Awareness* (optional)

**What is it?** KnowledgeShare gives you the opportunity of receiving targeted high-level current evidence in your field. Whenever we find high impact documents of interest, we'll send them your way.

**\*You must be a library member and have an NHS OpenAthens account to receive current awareness. Please register for both if you have not done so already.**

<b>Title:</b>	Dr   Miss   Mr   Mrs   Ms	<b>Full Name:</b>	
<b>Preferred Email:</b>		<b>Telephone:</b>	
<b>Job Title:</b>		<b>Department:</b>	
<b>Trust/ Employer/ University:</b>		<b>Leaving Date/End of Course (if applicable):</b>	
<b>Work Address:</b>			

**Please detail your current awareness area of interest/ speciality:**  
(Including any risk factors, specific conditions etc.)

<b>Age Groups:</b> (please select)	Neonates <input type="checkbox"/> Children & Adolescents <input type="checkbox"/> Adults <input type="checkbox"/> Elderly <input type="checkbox"/>	<b>Settings:</b> (e.g. a particular department, ward, community setting etc.)	
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<b>How did you find out about this current awareness?</b>	Colleague/ Supervisor <input type="checkbox"/> Library staff <input type="checkbox"/> Used service before <input type="checkbox"/> Library website/ Intranet <input type="checkbox"/> Trust Induction <input type="checkbox"/> Global Email <input type="checkbox"/>
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<b>How often would you like to receive personalised updates?</b>	Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/>
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Our systems help to share knowledge across the NHS by connecting staff with one another. We would like to share your professional interest and contact information with other NHS staff and students for this purpose. If you agree please tick the appropriate boxes:

- All KnowledgeShare members
- Librarians and staff of your organisation
- Librarians only

We would also like to occasionally contact you by email. Please tick if you are happy for us to:

- Send you information about the LKS and new publications in health and social care
- Contact you if you are invited to join a community of practice
- Recommend colleagues to you who share your professional interests

**You may change these settings at any time at [www.knowledgeshare.nhs.uk](http://www.knowledgeshare.nhs.uk) (using your NHS OpenAthens account).**

**Please sign overleaf**

# Privacy Notice and Membership Declaration

## Using your personal information

We are committed to safeguarding your information. The information you supply will be used to contact you about services or resources you have requested from the Library and Knowledge Service (LKS).

## Sharing your personal information

We will share your information with the organisations that supply and manage our library management systems. We may share your information with another LKS team if you move organisations (you will receive an email notification if this happens).

## Accessing your personal information

You may log in to [www.knowledgeshare.nhs.uk](http://www.knowledgeshare.nhs.uk) (using your NHS OpenAthens account) to see the data we hold about you. You can request changes by emailing [library@ydh.nhs.uk](mailto:library@ydh.nhs.uk).

## Deleting your personal information

We will delete the data we hold on you after a maximum 5-year period of inactivity (in case you return to use NHS library and knowledge services again within this time).

## Further information

For further information on how your information is used, how we maintain its security, and your rights to access it, read the full KnowledgeShare privacy policy online at [www.knowledgeshare.nhs.uk/index.php?PageID=help\\_privacy](http://www.knowledgeshare.nhs.uk/index.php?PageID=help_privacy) or the LKS privacy policy at [www.bsuh.nhs.uk/library/using-the-library/about/](http://www.bsuh.nhs.uk/library/using-the-library/about/)

## Your declaration

I apply for membership of the Library and Knowledge Service and agree to abide by the LKS terms and conditions. I agree to my data being held as described above.

Signature		Date	
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